



Determination **R**espect **E**ngagement **A**mbition **M**otivation **S**uccess

Trafford Alternative Education Provision

**Brentwood Avenue
Timperley
Altrincham
WA14 1SR**

**Trafford Medical Education Service
0161-912- 1249
Email: zoe.hynes@trafford.gov.uk**

**Trafford High School
0161-912 -1479
Email: sarah.langstreth@trafford.gov.uk**

Website: www.traffordalternativeeducation.com

Friday 12th April 2024

Dear Parent(s)/Carer(s),

The Governing Board is responsible for both the conduct of the school and for promoting high standards. The Governing Board carries out its role by ensuring the vision and ethos is established and that the school works efficiently and effectively. It does this by building a thorough knowledge of the school and its community, by both supporting and constructively challenging the school, and ensuring compliance. The Governing Board of our school is made up of various categories of Governors who all work together in the best interest of the students.

A vacancy has arisen for a Parent Governor. Before deciding whether to nominate yourself you may want to know a bit more about what is involved and the criteria for nomination. You must be a parent /carer of a student who is currently on roll with us and will be at the time of election. Parent/carers cannot nominate themselves if they work for the local education authority or work at the school for more than 500 hours paid in a 12-month period at the time of the election appointment and lastly you must not be subject to any of the disqualifications under the Regulations. Further information is given on the nomination form.

Governors need not be experts in the field of education. What they do need is an interest in the school and in the welfare of our children as well as the time and willingness to get involved. At the moment the Governing Board would welcome nominations from individuals with expertise in data analysis / finance management / human resource management / local community knowledge / community services / premises & buildings management / commercial / special needs awareness / health and safety / leadership and management / marketing and PR.

Training and support are available to Governors. TAEP subscribes to Governing services from Trust GS/ Governor hub who offer a wide range of CPD to support governors in their roles. You need the ability to be able to work as part of a team, to question proposals and contribute to discussions so that the Board can make good decisions.



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We expect Governors to:

- attend termly meetings of the full Governing Board
- contribute as a member of a committee and attend termly meetings
- visit the school formally at least once a year
- attend school events, when possible, to support the work of the school and improve your knowledge and understanding of the school
- attend training courses and be ready to be interviewed by Ofsted inspectors when necessary

In return, we commit to provide access to quality training

- provide you with access to our on-line GovernorHub portal giving easy access to documents, agendas, and information to support you in your role

If you would like to find out more about our current Governors and the work of the Board, please see our website. You might also like to look at the information for prospective Governors on www.inspiringgovernance.org or via our Clerking Service www.trustgs.co.uk Please note that for the protection of children all governor appointments are subject to a DBS check and identity check.

If you would like to put yourself forward as a candidate, please complete and return the nomination form attached to sarah.langstreth@trafford.gov.uk by 26th April 2024. Your nomination should be accompanied by a short personal statement which should include (in no more than 250 words please):

- evidence of the extent to which you possess the skills and experience the Governing Board desires.
- your commitment to undertake training to acquire or develop the skills to be an effective Governor.
- how you plan to contribute to the future work of the Governing Board.

If it is necessary for there to be an election, I will contact you to let you know about the arrangements.

Yours sincerely,

Linda Thompson
Executive Headteacher

