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Trafford Alternative Education Provision

Provider Access Policy

[2021]

Our Mission Statement:

Trafford Alternative Education Provision is committed to providing....

A 21st Century education that promotes the academic, emotional and social development of our students. Our aim is to create a holistic, nurturing and inspiring environment where students are supported and encouraged to take charge of their lives, their learning and their decisions. Every student will have an understanding of their personal journey, challenges and future opportunities. All will be encouraged to become independent thinkers and learn to value and respect others thus enabling them to meet the challenges of the wider world. In partnership with parents, carers, schools and outside agencies we will provide students and staff with a positive and supportive learning experience.

We will achieve our vision by constantly thinking about the bigger picture, working as one team, valuing our staff and their continual development and by frequently reviewing, debating and developing the curriculum.



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Policy Title:	Provider Access Policy		
Last Reviewed & Updated:	August 2021	Due for Review:	August 2022

Document control

Version control/History

Name	Description	Date
Jill Mundy	Careers Lead	August 2022

Approvals

Name	Position	Date
Linda Thompson	Executive Headteacher	August 2022

Links to

Policy	
<ul style="list-style-type: none">• Safeguarding and Child Protection Policy• Curriculum Policy	
Governor Committee	Standards and Achievement

1. Aims

This policy statement aims to set out Trafford Alternative Education Provision arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory Requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student Entitlement

All students in years 8 to 11 at Trafford Alternative Education Committee are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of Provider Access Requests

A provider wishing to request access should contact

THS	TMES
Jill Mundy	
TEL: 0161 912 1479	TEL: 0161 912 4766
Email :Jill Mundy @Trafford.Gov.UK	

Please speak to Jill Mundy to identify the most suitable opportunity for you.

Safeguarding

Our Safeguarding and Child Protection Policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

Premises and facilities

- A designated room will be available for providers equipped with smart board and laptop. Providers can leave prospectuses or other material for students to read
- Providers can leave prospectus at the main school reception reception

Opportunities for access

We employ a Careers Advisor Toni Wilde for personal careers appointments. There are a number of events, integrated into the school careers programme, which include opportunities for providers to come into school to speak to pupils and/or their parents.

Trafford Alternative Education Provision offers a comprehensive Careers Education, Information, Advice and Guidance programme and an overview of this programme can be seen in the School's Careers Charter which can be seen on the school website.

The school will make a suitable space available for discussions between the provider and students, as appropriate to the activity. The school will also make available ICT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Advisor or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Advisor so that they can be displayed in the Careers Section of the school library.

Monitoring Arrangements

TAEP's arrangements for managing the access of education and training providers to students is monitored by Mark Barcroft

This policy will be reviewed by Linda H. Thompson annually. At every review, the policy will be approved by the Executive Headteacher.

